

Nelson's Services, Inc.

670 W. 5th Ave., Ste. 124
Naperville, IL 60563

Today's date: _____

Email Address: _____

EMPLOYMENT APPLICATION

Full Legal Name _____
Last First M.I.

Address: _____
Street address Apt/Unit #

Cell Phone #: _____

Accept Text Msgs? Yes No

_____ *City State Zip Code*

Date available: _____ Desired salary: \$ _____

Position applied for: _____

Do you own your own tools? Yes No

Are you legally authorized to work in the U.S.? Yes No

Do you have a current, valid driver's license? Yes No

Do you have reliable transportation to and from work? Yes No If not, explain _____

Have you ever applied or worked for this company? Yes No If yes, when? _____

EDUCATION

High school: _____ Address: _____

From: _____ To: _____ Did you graduate? Yes No Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? Yes No Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? Yes No Degree: _____

REFERENCES

Please list three professional references.

Full name:	_____	Relationship:	_____
Company:	_____	Phone:	_____
Address:	_____	Email:	_____
Full name:	_____	Relationship:	_____
Company:	_____	Phone:	_____
Address:	_____	Email:	_____
Full name:	_____	Relationship:	_____
Company:	_____	Phone:	_____
Address:	_____	Email:	_____

PREVIOUS EMPLOYMENT

Company:	_____	Phone:	_____
Address:	_____	Supervisor:	_____
Job title:	_____	From:	_____ To: _____
Responsibilities:	_____		
May we contact your previous supervisor for a reference?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Company:	_____	Phone:	_____
Address:	_____	Supervisor:	_____
Job title:	_____	From:	_____ To: _____
Responsibilities:	_____		
May we contact your previous supervisor for a reference?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job title: _____ From: _____ To: _____
Responsibilities: _____

May we contact your previous supervisor for a reference? Yes No

MILITARY SERVICE

Branch: _____ From: _____ To: _____
Rank at discharge: _____ Type of discharge: _____
If other than honorable, explain: _____

DISCLAIMER AND SIGNATURE

By checking the box below, you acknowledge that you may be required to authorize a background screening if you are selected to move forward in the hiring process.

Do you consent to a background check if you are offered employment? Yes No

By checking the box below, you acknowledge that you may be required to provide a valid driver’s license and provide a clean Motor Vehicle Record (MVR) upon request if hired. Must have no major violations (such as DUI/DWI, reckless driving, or driving with a suspended license) within the past [3-5] years.

Do you consent to provide a valid driver’s license and a Motor Vehicle Record report if you are offered employment? Yes No

Employment is contingent upon the successful completion of a background check and a clean Motor Vehicle Record report.

I certify that my answers are true and complete to the best of my knowledge.

If this application results in employment, I understand that providing false or misleading information in my application or during the interview may result in my termination.

Signature: _____ Date: _____